

**CERES GLEANN ARCHITECTURAL REVIEW COMMITTEE**

**APPLICATION SUBMITTAL FORM**

**Exhibit 'A'**

**(Submit 2 Copies to an ARC Member)**

- Type of Submittal:      ( ) New Home Construction (see exhibit 'B')
- \*\*\* ( ) Remodel (see exhibit 'B')
- ( ) Landscaping
- ( ) Other

The Architectural Review Committee, as provided for in the CC&R's recorded in Polk County, exists to maintain high standards for design, development and maintenance of living units and lots. When an Owner wishes to construct a living unit or remodel an existing living unit, application is made to the Committee using this form. (Two copies are required) Completion of the following pages will provide the Committee with the information necessary to review the proposed construction for compliance with the Architectural Design Review Manual and the CC&R's.

Lot Number \_\_\_\_\_ New Address (if known) \_\_\_\_\_

Submittal Date \_\_\_\_\_ Anticipated Start Date \_\_\_\_\_

Square Footage of Lot \_\_\_\_\_ Square Feet of Living Unit \_\_\_\_\_

Property Owner(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

Architect/Designer \_\_\_\_\_ Business Phone \_\_\_\_\_

Contractor/Builder \_\_\_\_\_ Business Phone \_\_\_\_\_

Description of Proposed Work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\*\* Remodel work to the back of home requires owner to the rear be notified and sign off. If you prefer a member of ARC will handle this part of your application.

I have read the proposal and have noted the time and place for hearing before ARC. My signature does not agree or disagree with this application. I understand that all construction must meet with applicable codes & that ARC approval does not override City or County codes, but rather are intended to work with them.

Owner \_\_\_\_\_ Date \_\_\_\_\_

ARC \_\_\_\_\_ Date \_\_\_\_\_

ARC \_\_\_\_\_ Date \_\_\_\_\_

ARC \_\_\_\_\_ Date \_\_\_\_\_

<p><b>For ARC Review</b></p> <p>( ) Approved</p> <p>( ) Approved as Noted</p> <p>( ) Not Approved</p> <p>Date _____</p>
---