

COMMUNICATIONS COMMITTEE MEETING MINUTES (Approved 4/14/2023)

May 16, 2022 at 3PM

Ceres Gleann Community Center

Attendance:

Rhonda Armes
Barbara Decker
Karin Garcia
Nancy Hauge

Pete Reed
Laurel Lee Pedersen
Janet Potter
Barbara Kerr

Jerry Breitbach, HOA
Liaison

Approval of May 17, 2021 Minutes Motion to accept by Janet Potter and seconded the motion by Pete Reed

Barbara Kerr introduced the new members to the committee - Laurel Lee Pedersen (Neighborhood Watch Coordinator), Rhonda Armes (Editor), and Karin Gracia (Welcome Committee) Barbara Trimble and Shirley Hixson was absent.

Old Business

- 1. We are looking Neighborhood Watch coordinator**
- 2. Last year we had 3 subcommittee openings but now they have been filled at this time.**
- 3. August 2021 we updated our guidelines for newsletter and announcements**
- 4. Committee chairs did update most of their information on website**
- 5. Barbara Kerr has attended most of the HOA meetings and we have no complaints**

Updates of committees

- 1. Welcome Committee - Karin reported they are catching up with the new residents and the Welcome binder is updated. New residents welcome coffee was a success but to include the HOA board members next time.**
- 2. Website - Denise is away but she asks for chairs to review their pages and update. The website is only as good as the information as she receives.**
- 3. Calendar - Leann Long reports that sometimes changes happen after the publications.**
- 4. Newsletter and Announcements & Reminders – Barbara Kerr mentioned that Q.com email problems were solved for now. Leann acknowledged that Qwest's old servers causes group emails to be bounced back and some are blocked. Barbara gave out a handout for the editors to review and editors will meet in August.**

5. **Contact List updated May, 2022 - Barbara Connell has updated the Residents' Contact List and the Plot Map on 04/30/22 has been posted on the CG resident's website. This year we did not include it in the annual meeting packet but copies are given by request.**
6. **Phone List – Nancy Hauge will be receiving the updated list. There is only one new entry and rentals are not included.**
7. **Neighborhood Watch – Laurel Lee is the new coordinator. She is organizing the block captains. She is making magnetic cards with block captains' numbers for emergencies. She is working on emergency preparedness with the 2 Week Ready plan. Residents need food you like, toilet kits (Costco), bottled water, etc; Neighborhood Watch suggestions will be in the Newsletter. Welcomes suggestions. Laurel Lee will be asking Dallas Police about having a National Night Out (August 2, 2022)**
8. **Finance Issues: Receipts and forms**
9. **No comments & other discussions**

Adjournment

Motion to adjourn at 3:30 pm by Nancy Hauge and seconded by Laurel Lee