

COMMUNICATIONS COMMITTEE MEETING MINUTES

March 29, 2016

2:00 pm – Community Center

Approved April 17, 2017

- 1. Attendance:** Quorum needed (7 out of 12)
 - a. Harriet Feder
 - b. Kent and Laurel Lee Pedersen
 - c. Barbara Kerr
 - d. Judy Levis
 - e. Shirley Jones
 - f. Denise Seith
 - g. Judy Graham
 - h. Charmaine Schonblom
 - i. Vicki Stephens, TAC Liaison

- 2. Approval of June 25, 2015 Minutes:** Minutes read. Denise Seith made the motion and Shirley Jones seconded the approval.

- 3. Old Business:** none

- 4. New Business: Updates**
 - Resignations
 - a. Julia Othway resigned.
 - b. Ellie Kendal moved.
 - Welcome Committee
 - a. Harriet Feder reported that twenty-one new people have been visited.
 - b. New People Pot Luck Brunch scheduled for 21 May 2016 at 10 a.m.

 - Webpage: Volunteer List – Denise Seith will continue managing and updating our webpage.

 - Neighborhood Watch: Shirley Jones is coordinator with Barbara Connell, and maintaining contact with block captains.

- Newsletter and Announcements and Reminders: Changes for landscaping and requests for other notices need to be pdf files for newsletter and Weekly Reminders. Yearly schedule made for volunteers to take turns with Monthly Newsletters and Weekly Reminders.
- Calendar: Judy Levis needs events, and scheduling sent to her.
- Contact List Plan: Update and print for the May Annual Meeting
- Phone List: Nancy Hague said it was currently up-to-date. All area codes will be listed on each number.

5. Finance Issues: Due to most information being put on webpage, paper and copying costs for binders will be greatly reduced.

6. Emergency Preparedness Forum May 20th at 3pm.
Speaker Dean Bender, Polk Co. Emergency Manager.
Coffee and cookies.

7. Chairman backup: Valerie Bruek will take over mid-April 2016.

8. Event plans

9. Adjournment – Judy Levis made the motion to adjourn and Shirley Jones seconded it.

Submitted by Laurel Lee Pedersen