

Ceres Gleann Landscape Committee Minutes

January 28, 2019

Trish, Vice Chairman, brought the meeting to order at 10 AM. Quorum established. Present Linda, Julia, Dian, Trish and Marie with Board Liaison Mike Hensley.

Motion made to approve the minutes of November 30, 2018, second and passed.

Questions & Comments from audience: Roy Rogers informed the committee of a skunk that had been killed and drug across his lawn which killed the grass. It had come from the drain. He has researched the reason it killed the grass but has come up with no answer.

1. Process for selecting a Landscape Contractor in 2020 – Mike Holland. Mike presented a written proposal for the process of requesting bids for the Landscaping Contract for 2020. Discussion followed his presentation and explanation of the process. The only change decided was in #2, the date to be March 2019, for community feedback regarding the scope of services. Linda made a motion to accept the written proposal with the change and motion was seconded by Julia. Motion passed. Tentative meeting to be the week of Feb 17th. This will be a workshop meeting and will include plans on how to implement the Proposal.

2. Budget Barbara Powell. Barbara passed out copies of 2019 operating budget along with the future reserve funds. We have \$5,000 for maintenance/plant replacement, plus various figures for electricity, water and garden area. Total spent for 2018 was \$4,816. For larger landscape items such as lighting fixtures and renovation, there is a total of \$7,692 in the reserve funds. Payments requested under the operating budget should be presented with an invoice and signed authorization from the Chairman of the Landscape committee. Reimbursements need a completed form submitted to the Finance Chairman.

Note: Mike Hensley indicates that the HOA has an easement for access to the Rain Bird controls inside the fence at the newly constructed house at the entrance on Rhododendron. Also, there is an easement to the controls at the Magnolia Entrance.

3. Approval of additional spending for Magnolia entrance landscaping. The excess amount of \$1,217 above the bid and approval by the Landscape Committee has been paid, therefore there is no need for a motion.

4. Tracking Committee expenditures. Postponed due to lack of time.

5. Procedures for Committee spending – from obtaining bids through approval of payment. Postponed due to lack of time.

6. Pruning – Common areas and homeowner lots. Homeowner Diane Klipfel was in attendance and requests that she continue to be responsible for the pruning in the common area along the front of her house adjacent to the clubhouse parking lot. She uses Guy's Landscape and has the plants pruned once a year. Committee in agreement.

Linda: Common areas were sheared but were not supposed to be and this has been straightened out with Russell's. Linda has signs to post in the common areas when pruning is scheduled. This will eliminate the shearing in those areas. Individuals on the committee will be responsible for posting the signs in certain areas. Dian will post in the pocket park and on Rhododendron entrance. Marie will post at the clubhouse.

Discussion ensued regarding the marking of lots regarding mowing, pruning, etc, mapping, vs., ribbons, vs. signage. Linda has discussed with Russell's and signage seems to be the desired method at this time. The snowbirds will need to have a neighbor or designated homeowner put up their signs.

Ruth Bluhm expressed concerns regarding landscape services becoming too customized.

7. Maintenance Plan for 2019. Postponed for lack of time.

Meeting adjourned at 11:55 AM.

Marie Hargrave, Secretary