

Ceres Gleann HOA  
Landscape Committee Minutes (approved)  
November 18, 2013; 3:00 pm; Community Center

**Attendees:** Larry Samuelson, Bob Thornburg, Bob Comella, Linda Holland, Ron Dodge  
(TAC substitute for Ray Olmstead)

**Absent:** Jack Carlisle, Barbara Kerr

**Attendance:** 5 homeowners

**Quorum:** Present

**Audience Comments:**

Q: How come people didn't get to vote on the new maintenance contract?

A: Because it is a Board of Directors decision. The only thing all the residents vote on are changes or additions to the CC and R's. The Landscaping Committee's attempt to get homeowner input was when the landscaping survey was submitted for homeowners to respond to.

**Approval of Minutes:**

Because of a couple of items that needed changed, approval of the minutes will occur at next month's meeting.

**Old Business:**

Statement of Purpose: Larry handed out a revised Statement of Purpose. He asked the committee to review it and let him know if we support it. Bob Thornburg offered to go through the Landscaping Manual's current Statement of Purpose and compare it with the revised Statement. He will give feedback to Larry when he is finished.

Donna Dalton's shrubs: Bob Comella has tried to call Russell's Landscaping (our new maintenance provider) but has not received any return calls. When the information is gained from Russells as to whether they can reduce the size of the shrubs or will need to cut it down altogether, and at what cost, Bob will contact Donna. If no connection is made between now and January, when Russells begins their contract with CG, it was determined to wait until they arrive in January to discuss this issue with them. A suggestion from an audience member was to perhaps work through a realtor, who, in turn would communicate with Donna. The thought being that her house might sell quicker if this issue was taken care of by Donna and at her expense. Discussion ended with having Bob Comella continue to try to call Russells.

**New Business:**

Welcome Packet: Larry Samuelson's suggestions to make the document titled: "Landscaping Quick Reminders" more accurate was given to Linda Holland, who as member of the Welcome Committee, will revise the document. This document is scheduled to be included in the welcoming meeting for new homeowners and was designed to serve as a quick peek of landscaping issues that a homeowner might want to know about immediately.

New Home on Lynchet: Larry was given a landscape plan intended for the new home being built at 116 SE Lynchet Ln. After some research, he found that four of the trees planned for the property were way too tall for the property and out of cinque with the rest of the

development. Another concern was a need to know the irrigation layout and the location of the controller. (Comments from the audience included concerns about whether or not a French drain had been installed and that the surface of the parking pad was not in keeping with other approved parking pads in the neighborhood.)

It was strongly advised that the Landscaping Committee respond to these concerns by asking the Landscape Architect, David Sedlacek, to meet with Larry and Bob Comella to discuss these issues. Bob Comella agreed to make the call and to set up a meeting.

Addition of Ruth Bluhm to Landscaping Committee: **Linda Holland moved that Ruth Bluhm be asked to join the Landscaping Committee.** Bob Thornburg seconded. Ayes: 4; Nays: 0.

Packet Hand-out: Letters will be handed out to all homeowners in December. Those who volunteered to do the hand-out are to meet at Larry's house at 10:00 am on December 12.

These letters are to include a cover letter, a copy of the 2014 and 2015 Scope of Services as well as the letter regarding backyard plant maintenance.

Letter to Dallas: Larry said he would send a letter to the City of Dallas to shut off water in the common areas.

TAC Support to Pay LC Bills: Larry indicated that the Landscaping Budget has exceeded its budgeted amount and needs to ask TAC for assistance. He will do so at the next TAC meeting.

**Adjourn the Meeting: Bob Comella moved to adjourn the meeting. Bob Thornburg seconded.**

Submitted by: \_\_\_\_\_  
Linda Holland, Acting Secretary