

Ceres Gleann Community Facilities Committee Meeting Minutes

September 19, 2019

The meeting began at 9:00a.m.

CFC members present: Judy Levis, Doug Taylor and Shirley Jones

Board Liaison member present: Steve Gram

August minutes were approved by Doug and 2nd by Shirley

OLD BUSINESS

Maintenance Schedule: The air conditioner, heating, furnace and fireplace were inspected by Home Comfort. Doug checked the AED.

Reserve Study: Dave Price obtained an estimate from Home Comfort of \$12,028 for replacing both heater and air conditioner. The water heater estimate is \$1300. Both estimates were given to Finance to update the Reserve Study.

Tree update: The tree to the left of the Clubhouse front door was removed by Jim Smith Tree Service for a cost of \$125 which will be paid by the Landscaping Committee.

Preparing for carpet/vinyl installation: The carpet/vinyl installation will begin on Monday, September 23, 2019. A group of committee members and others will come on Sunday to move tables and chairs from the vinyl floor, empty the storage room, move the refrigerator and stove from the kitchen, move the filing cabinets and the puzzle box into the center of the carpet so the workmen can get in easily. We discussed a special carpet insert in front of the entry door instead of an entry carpet rug. This insert can easily be changed in the future if necessary. Doug made a motion and Shirley 2nd to have the insert carpet installed.

Judy will notify Sparkling Cleaners to change their regular cleaning day from the 3rd week of the month to do after the installation is completed.

The meeting was adjourned at 9:30a.m. The next meeting will be October 17, 2019.